

**UNT DEPARTMENT OF SOCIAL WORK**  
**Social Work Admission Procedures**

**Application Deadline – Spring 2017**  
**March 9, by 5:00 PM**

Each student who desires to major in social work at UNT must make a formal application for admission. Enrollment in some upper level social work courses is restricted to majors only, so admission typically occurs late in the sophomore year or early in the junior year. Students may apply during the semester in which they will complete the required three pre-major courses. Application requires that students request a Degree Audit from their Academic Counselor, Stephanie Myers, in the Advising Office – College of Public Affairs & Community Service (*requires 24 hours to process*). Students will pick up their Degree Audit and if you are ready to apply there will be an initial Semester-by-Semester Plan attached. Students will then need to request an appointment with their Social Work Faculty Advisor to outline all social work program requirements (*students **must** bring both the Degree Audit and initial Semester-by-Semester Plan to this appointment*). Students will follow the prescribed course sequencing of all the social work courses outlined on your plan.

Note your application is for a particular time period. If you are admitted to the program and choose not to begin the program as set out in your Semester-by-Semester plan, you must reapply. Acceptance for a particular cohort cannot automatically be transferred to another. Applications submitted during the fall semester will be used to admit for the following spring semester and applications submitted during the spring semester will be used to admit for the following fall semester. No new applications will be accepted during the summer. The number of students admitted to the program may be restricted due to a limited number of available slots for each “class” or “cohort.” If the number of qualified students applying to the program exceeds the number of available slots in a given semester, only the highest ranking candidates will be admitted. Your ranking will be determined by an Admissions Committee of the faculty based upon the following criteria:

1. Overall Grade Point Average, with a 2.25 minimum.
2. Performance in the pre-major and other social work courses, including grades, attendance, behavior, demeanor, faculty feedback and quality of written work. Pre-major courses include:
  - SOCI 1520 (*Advisor may recommend alternative for students in Fall 2017 cohort*);
  - SOWK 1450, Introduction to Social Work;
  - SOWK 2430, Policies, Issues and Programs in Social Welfare;
3. Applicant’s **written response** to the following questions:
  - a) What makes a good social worker?
  - b) What strengths do you possess that will make you a good social worker? Give evidence to support your statements. What additional strengths do you need to cultivate? How do you expect to cultivate those strengths? What challenges do you face? How will you address those challenges?
  - c) What do you see as the most important social problem(s) facing your country today? What should a good social worker do to respond to the problem(s)? (Foreign students may choose to address issues in the U.S. or their home country.)
4. Applicant’s demonstration of a beginning level of competence in interpersonal skills and self-awareness, including the ability to interact in positive, respectful, effective, and appropriate ways with faculty, staff and other students and of the impact of one’s own behavior on others. These competencies can be demonstrated in interactions with faculty and students inside and outside of classes and during faculty interviews with the student.
5. Applicant’s demonstration of responsible behavior in relation to meeting program and course requirements, including timely submission of high-quality work, arriving to class on time, attending class, not leaving class early, using appropriate means for self-advocacy, keeping appointments, and developing and adhering to an approved plan of study.

**Each student will complete and submit the full application by the deadline which includes: the Cover Sheet, the answers to the written responses requested on the cover sheet, and must attach the Semester-by-Semester Plan which was developed in consultation with the Social Work Faculty Advisor.**

An interview with social work faculty may be required of applicants. You will be notified if an interview needs to be scheduled. Students may submit letters of recommendation/support if they choose, but these are not required unless the student is transferring advanced social work credit hours from another social work program. In that case, a positive letter of recommendation from that program is required. Note that applicants without a Bachelor's Degree have a higher admission priority than applicants who already have a degree; so the program is likely unable to accept students who already have a degree.

**The application deadline is approximately 30 days after the beginning of the spring or fall semesters.**

Social work faculty review applications for admission. The student's performance in relation to all of the criteria will be taken into consideration. The faculty as a whole will make a recommendation concerning each student's formal admission to the program. The student will be assigned to one of the following statuses:

1. **Unconditional Admission:** The student has satisfactorily completed all requirements for admission and is ranked high enough to be placed in one of the vacant slots in the program. *(Because of the need to maintain a responsible faculty-student ratio, the number of slots available for new admissions may be limited.)*
2. **Conditional Admission:** The student has substantially met the requirements for admission, with one or more of the following deficiencies:
  - a) The student has not completed all the pre-major courses, but will have completed them by the end of the semester in which they are enrolled at the time of application.
  - b) The student has a GPA which falls slightly below the minimum requirements for admission, but recent work indicates that it will be above the minimum by the end of the semester in which they are enrolled at the time of application.
  - c) The student has received a grade of "D" in no more than one social work course and the student is in the process of repeating that course. The grade must be raised to at least a "C" by the end of the semester in which they are enrolled at the time of application.

Upon completion of the requirements, the student's status will be changed from "conditional" to "unconditional" automatically; the student will not be required to reapply for admission. If the student fails to rectify the deficiencies within the time frames noted, s/he will be required to reapply for admission.

3. **Denial of Admission:** This status is given to applicants who do not meet the requirements for admission, have substantial general education deficiencies, and do not show evidence of the potential to meet those requirements by the time frames specified above. This status shall also be given to applicants who meet the minimum requirements for admission but whose ranking by the faculty falls below that required to place them in one of the available slots in the program. Students who are denied admission to the program will be assisted in accessing student services for the exploration of other career options from the advising office. Students may however, reapply to the social work program. Students will receive written notification of the status of their application as soon as possible after the deadline for applications.

While generally not a reason for denial of admission to the UNT's social work program, a criminal history could preclude you from obtaining State Licensure, being permitted to work in certain agencies as an intern, or being hired in certain agencies after obtaining the BSW. It is your responsibility to obtain relevant information concerning the impact a criminal record could have on your ability to be a Licensed Social Worker.

**If you have any questions about these procedures or your status in the program, contact your faculty advisor. If you do not have an advisor yet, you may contact any social work faculty member.**

# APPLICATION FOR ADMISSION TO THE UNT SOCIAL WORK PROGRAM

## Cover Sheet

*(this page may be handwritten)*

<b>Name of Applicant:</b>	<b>Date of Application:</b>	<b>Student ID #:</b>
<b>Full Mailing Address:</b>	<b>UNT Official Email:</b>	<b>Alternate Email:</b>
<b>Home Phone:</b>	<b>Cell Phone:</b>	<b>Work Phone:</b>
<b>Have you taken social work courses at another college/ university?</b> <b>Yes</b> <b>No</b> <b>If so, where, what courses, grades received, and number of credit hours transferring to the UNT?</b>  (Note, applicants transferring advanced social work hours are required to have a reference letter from a faculty member at the other institution)		

<b>Overall Cumulative GPA:</b>	
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<b>Anticipated Graduation Date According to Your Semester-by-Semester Plan</b>	
<b>Anticipated Practicum Semester According to Your Semester-by-Semester Plan</b>	

<b>Pre-Social Work Courses and When Completed</b>				
<b>Course #</b>	<b>Name</b>	<b>Where Taken/Date</b>	<b>Grade</b>	<b>Enrolled now?</b>
SOCI 1520	Social Problems / Alternate			
SOWK 1450	Intro to Social Work			
SOWK 2430	Social Welfare Policy			

**Please attach your typewritten responses to the following questions:**

Students should be aware that both the content (completeness, depth of thought, clarity of expression) and the format (grammar, punctuation, spelling, neatness) of the responses will be taken into consideration. Use this as an opportunity to show your writing skills and professionalism.

- a) What makes a good social worker?
- b) What strengths do you possess that will make you a good social worker? Give evidence to support your statements. What additional strengths do you need to cultivate? What challenges do you face?
- c) What do you see as the most important social problem(s) facing your country today? What should a good social worker do to respond to the problem(s)? (Foreign students may choose to address issues in the U.S. or their home country.)

**Remember you must attach your Semester-by-Semester Plan for graduation to this application!**